

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR**

### **January 8, 2020**

The regular meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Chairman, followed by the Pledge of Allegiance. Jim Branch made a motion to waive the reading of the December 11, 2019 regular, December 18, 2019 Work Session and the January 2, 2020 Organizational meeting and approve them as presented. Mike Cliff seconded the motion; all yes. Copies of the minutes were available.

**FINANCIAL REPORT:** Mike Cliff made a motion to accept the 2020 Temporary Budget, Appropriations and Purchase orders and to pay the bills. Karl Brunell seconded the motion; all yes.

**CORRESPONDENCE:** 1) The township was contacted by Ray Urch, Sheldon Avenue, that there were several streetlights out throughout township that we should check. Jim Branch was going to contact them. 2) Pat Grady notified the road department regarding a grave that he was looking for and Rick and the crew with the help of Kingsville Library was able to locate it. It was well appreciated.

**DEPARTMENT REPORTS:** Road/Service: Rick Carlson, Road Superintendent, wanted to thank the trustees and on behalf of Scott and Jim for their raises. Scott is back to work and the road department has been busy cleaning up the garage yard and has gotten it in good shape. 100 ton of salt grit with sand is at the garage and should be enough for the winter season. The Knox box has been installed. They have been working on the inventory list. They have received 3 quotes for the dry wall work that needs done. The electrical breaker kept on tripping and that has been fixed along with the addition of wall switches added by each outside door. They would like to upgrade the electrical to 220 so that it will accommodate a welder set that the township has been looking into purchasing. Repairs have been completed on both snow plows, the ODOT truck had preventative maintenance work done and shoe and bolts for the plow replaced and on the Freight liner shoe repair was done. The vapor barrier work was done and now need to re-insulate and replace the ceiling tiles. John Boczar has not been returning Rick's calls.

Cemetery: 1 indigent burial done.

Fire/EMS: 8 calls to date. 6 were EMS call. Jesse Sopko, Fire Chief, reported that for 2019 there were 781 service calls, 560 were EMS, 4 structure fires (2 Kingsville and 2 mutual aid), 5 vehicle fires and 5 brush/grass fires. Jesse gained 24 hours and used 30 hours of compensation in December. For the 12/29/19 to 1/11/20 EMS schedule they are 100% filled and of them 70% have at least one paramedic on duty. The department utilized 2-night shift one 12/31/19 and 1/5/20. For the 2019 budget there was \$164,112.79 in EMS revenue which was 111% of the original revenue projected. 65.35 % of the overall budget that was allocated was utilized and 75.73% of the payroll budget. For 2020 the 0.67% or \$1,442.25 was received and there are no expenses to report at this time. The bay door was repaired and openers were purchased for a final cost of \$2,594 which was over the original approved amount of \$2,473.00. He would like to have \$2500 appropriated as this was supposed to be a 2019 expense. The modems have been installed in the vehicles and are waiting for a few more mounting parts before the computers are installed. The hood and gloves purchased through the Firefighter Exposure to Environmental Elements Grant by BWC are in service and the invoice to the Fiscal Officer on 1/4/20. The OTARMA Inland Marine coverage has been updated with agent and took effect on 1/1/20. Action needed on the ERS to utilize for non-EMS call reports as well as inspections, maintenance and equipment and personnel tracking would cost for 1 year \$2,400.00 annually or 2 year cost of \$1680.00 annually. This would make inspections significantly easier, reporting more seamless and easy and inventory and personnel tracking easier. If approved would like to use out of reporting software fund. Jesse would like to purchase 3 sets of turnout gear per the recommended annual replacement plan. These sets would replace the last of the 2014 gear and the entire department would be in new turnout gear. If

approved, he would like to use Capital PPE fund. The department is not equipped at this time for ice rescue and Jesse would like to purchase two mustang ice commander suits and related equipment from the fire equipment fund not to exceed \$2,500.00. This would allow for basic, static, ice/cold water rescues.

Zoning: Mike DeFazio, Fire Inspector, reported one new permit for Charles Lewis of 6040 Lake Street for an accessory structure. He also reported 3 violations carried over from 2019, one of which is for trash and junk vehicles at 6769 Reed Road which has been an ongoing problem.

**OLD BUSINESS:** 1) The township is still working on getting the Verizon account updated. New PIN is needed and then updates can be completed. 2) The fiscal officer reported that she had received an email from Waste Management regarding the termination letter sent to them certified. Waste Management would like to work with us instead of us cancelling. The trustees told the fiscal officer to ask when the trash bins will be removed. 3) The employees will be filling out direct deposit forms for when the Northwest Bank account is up and running. 4) The concerns regarding the building at the corner of Routes 84 and 193 is now in the hands of the Ashtabula County Building Department.

**NEW BUSINESS:** 1) Garrett Ormiston, Cleveland Museum of Natural History, gave a brief presentation regarding the preserves that are located in our area. He reported that there were 3 in Kingsville township alone. Hadlock Road, Blakeslee Extension and Kingsville Swamp. During his presentation he said that there are many rare plants and the Northern Long Eared bat that live in these wet lands. He asked Kingsville Township for their support. Jim Branch made a motion for Resolution 2020-002 supporting the Clean Ohio Kingsville Swamp Conservation. Karl Brunell seconded the motion. On the call of roll: Jim Branch – Yes, Karl Brunell – Yes and Mike Cliff – Yes. 2) Karl Brunell made a motion to cover the overage for the cost of the bay door repair of \$125.00. Mike Cliff seconded the motion; all yes. 3) Jim Branch made a motion to approve the software for ERS not to exceed \$2,400.00. Karl Brunell seconded the motion; all yes. 4) Mike Cliff made a motion to hire Hershberger Drywall to complete the work at the garage that will be a 2-hour fire rated double wall 5/8" drywall instead of the single wall originally quoted. Karl Brunell seconded the motion; all yes. 5) Mike Cliff made a motion to rescind the original dry wall quote. Karl Brunell seconded the motion; all yes. 6) Karl Brunell made a motion to go into Executive Session for personal matter with Jason Coy. Mike Cliff seconded the motion. On the call of roll: Jim Branch – Yes, Karl Brunell – Yes and Mike Cliff – Yes. After the Executive Session Mike Cliff made a motion to go back into regular session. Karl Brunell seconded the motion. On the call of roll: Jim Branch – Yes, Karl Brunell – Yes and Mike Cliff – Yes. 7) Jim Branch made a motion to purchase of welding equipment not to exceed \$2,000.00 Mike Cliff seconded the motion. This was opened up for discussion. Mike Cliff thinks that if the township is going to purchase welding equipment then they should consider purchasing a larger set. The motion was tabled at this time. 8) Karl Brunell made a motion to purchase one ice rescue set with gear Jim Branch seconded the motion; Mike Cliff voted Nay. Motion carried.

**NEW BUSINESS CONTINUED:** 9) Mike Cliff made a motion to hire Jason Coy as the new Road Superintendent at \$24.04 per hour. Jim Branch seconded the motion; all yes. 10) Mike DeFazio, Zoning Inspector, there are 3 trash/junk violations that have been notified and are just not complying with clean up. 2 are renters and 1 is a home owner. He would like to know what he can do as his next step. The trustees would like him to take pictures and collect as much evidence as possible. Neal Stewart, former Road Superintendent, reminded the trustees that the township cannot go onto residence property without permission. 11) Mike Cliff made a motion to approve \$750.00 each for Jim Branch and Mike Cliff to go to the OTA Winter Conference. Karl Brunell seconded the motion; all yes. 12) Jim Branch made a motion to remove the No Parking sign furthest East. Karl Brunell seconded the motion; all yes. Neal Stewart reminded the trustees that Ashtabula County placed those signs. Jim Branch said that he had

already been in contact with the County Engineer's office and they have no problem with the sign being removed. 13) Jim Branch made a motion to get stone and materials needed to have enough parking for 22 spots in the lot next to the fire station. Mike Cliff seconded the motion; all yes. 14) Mike Cliff made a motion to place and ad to sell the large V box salt spreader on Gov Deals free of charge and the newspaper not to exceed a cost of \$100.00. Karl Brunell seconded the motion; all yes. 15) Jim Branch wanted to remind the audience of the upcoming Spaghetti dinner the Boosters were having from 4 pm to 6:30 pm on Saturday, January 18<sup>th</sup>. 16) Mike Cliff made a motion for the three trustees to meet with Prosecutor's office regarding a pending legal matter next week. Jim Branch seconded the motion; all yes.

**PUBLIC COMMENTS/CONCERNS:** 1) Norm Thorpe, South Ridge Road, three questions for the trustees. The fire inspections are being done at all locate business then why are there violations here at the fire hall such as mops and brooms on the griddle? Why were fire department personnel being trained on using the front end loader? What is the trustees doing with helping out the fiscal officer with the finds of recovery for tax withholdings due to the fact that she was in the hospital with the penalties were imposed? The trustees said that they would address the fire department regarding any violations at the fire department, the fire personnel that were trained was the Fire Chief and the Lieutenant so that if a branch is down on off hours it would be good for someone in the fire department to use the front end loader if need be and that they were looking into what they could do to help the fiscal officer with the penalties imposed. 2) Neal Stewart, Sheldon Avenue, reminded the trustees and Mike DeFazio that they should be getting the advice of the Prosecutor, Sheriff Office and Health department regarding junk vehicle and trash violation so that the township does not get into any trouble. He is also concerned with code violations at the fire department. The last question he had was why was the fire trucks all in the main bay area due to if the first truck did not start how were they going to get the second truck out due to the fact that it does not fit out the back door? That is why the additional bay was built. 3) Latimer Kubicheck, 6057 North Wright Street, questioned the minutes for the November 27, 2019 it states that Jesse was a full time employee with benefits then why was he not responding to all of the calls? Mr. Kubicheck then asked how many of the fire fighters that were on the roster were residents of Kingsville? The fire chief was not sure. Then he asked of the 13 fire fighters on the roster how many showed up for the Mill Street structure fire? The fire chief said that without looking at the report he was not sure. Mike Cliff asked what Mr. Kubicheck would like to see done to have these issues resolved? Mr. Kubicheck replied that we use to have a full time fire chief at \$5,000.00 per year that did respond to all of the calls. The trustees said that there has never been a fire chief that responded to all of the calls due to vacations, camping trips and maybe even having a couple of drinks that prevented them to respond to all calls. 4) Kathy Marcy, 3145 Creek Road, asked why the trustees went into executive session to interview a road superintendent. The trustees said that Rick had decided to go back to his former job so the township needed to hire a replacement for him.

Karl Brunell made a motion to adjourn the regular meeting of the Kingsville Township Trustees. Mike Cliff seconded the motion; all yes.

Karl Brunell, Chairman

Sarah Patterson, Fiscal Officer